

Coos County Airport District Regular Board Meeting

January 23, 2025

Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Thursday, January 23, 2025 at 7:30 a.m., in the CCAD Boardroom.

CALL TO ORDER & INTRODUCTION OF GUESTS

Commissioners Present

Jason Bell, Chairman

Joe Benetti, Vice-Chair

Andrew Brainard, Commissioner

Caddy McKeown, Commissioner

Brent Pahls, Commissioner

Absent

None

Counsel Present

Melissa Cribbins

Staff Present

Rodger Craddock, Executive Director; Robert Brittsan, Deputy Director; Bob Hood, Operations Manager; Crystal Lyon, Finance Manager; Stephanie Kilmer, Public Information Officer; Amos Vorster, Office Manager; Rick Skinner, Project Manager.

Media and Guests Present

Marie Simonds, Bandon Dunes (on Zoom)

Ken Bonetti, Neighborhood Resident

Christopher Claire, ODFW

Haley Lutz, Coos Watershed

SECTION 1: CONSENT CALENDAR

Motion:

Upon a motion by Commissioner McKeown (Second Commissioner Pahls) the Consent Calendar from December 2024 was unanimously approved.

Ayes: Chairman Bell, Vice Chair Benetti, Commissioner Brainard, Commissioner McKeown, and Commissioner Pahls.

SECTION 2: EXECUTIVE DIRECTOR'S REPORT

Director Craddock shared an update with the Board regarding recent progress in the area of Route Development for the airport. Notably, non-stop flights to Denver will increase from two days per week to 7 days a week in 2025. Daily flights to Denver will be available between May 22nd and October 25th. Daily Flights to San Francisco will be available April 1st to October 25th. Additionally, Alaska Airlines agreed this week to schedule a meeting with OTH Staff to re-open discussion of a route from OTH to PDX.

Director Craddock shared the 2024 saw a continued increase in passenger enplanements, resulting in the highest usage in the last 14 years. With the added flights scheduled for 2025, the airport may see its highest number of passengers ever recorded. With this increased usage, there is predicted to be a high demand for parking at the terminal. It was proposed that additional staff parking be added to the available land near the service entrance to free up more parking for passengers.

The design phase on the Cargo Facility and the Terminal Concourse projects are wrapping up, and both projects should be going out for bid in the near future.

The Director next shared that the organization that had been maintaining the Dog Park located on Colorado Avenue has informed the Airport that it no longer has volunteers for this work. Since the Airport does not have the capacity to take over this maintenance, the Director advised the Board that he would like to have the future of the Dog Park as a topic of discussion at the next Board meeting.

Director Craddock drew attention to the current art agreement the Airport has with the Coos Art Museum and asked for the Board's permission to investigate the option of having a mural painted on the wall in the passenger secure area that would feature the many activities available to visitors in our community.

Finally, a reminder was provided about the upcoming cleanup day at the Airport Heights Park, scheduled from 1pm to 3pm of February 8th. More information is available on the Oregon Bay Area Beautification website: www.4obab.org.

Haly Lutz, of the Coos Watershed Association, shared a presentation for the Board in which she highlighted the mission of the organization and detailed a project they hope to partner on with CCAD. The project, identified as the Goose Point Restoration Project, involves replacing tide gate doors with PET doors. PET doors have a small opening cut into the larger tide gate lid, which is covered by an adjustable door mounted on the larger lid. This style of door would improve fish access and water quality. The costs associated with this project will be covered by the Coos Watershed Association, and they have already secured the property owner's support.

SECTION 3: ACTION ITEMS

Motion:

Upon a motion by Vice Chair Benetti (Second Commissioner McKeown) the Board approved authorizing staff to sign an agreement with the Coos Watershed Association to replace the tide gates at Mangan Dike, pending legal review and approval of the agreement.

Ayes: Chairman Bell, Vice Chair Benetti, Commissioner Brainard, Commissioner McKeown, and Commissioner Pahls.

Motion:

Upon a motion by Commissioner Brainard (Second Commissioner Pahls), the Board voted to adopt Resolution 2025-01-01, amending CCAD Policy 14: Rules Governing the Use of Southwest Oregon Regional Airport by Coos County Airport District.

Ayes: Chairman Bell, Vice Chair Benetti, Commissioner Brainard, Commissioner McKeown, and Commissioner Pahls.

Motion:

Upon a motion by Commissioner McKeown (Second Commissioner Brainard), the 2025 Rates and Fees were approved.

Ayes: Chairman Bell, Vice Chair Benetti, Commissioner Brainard, Commissioner McKeown, and Commissioner Pahls.

Motion:

Upon a motion by Commissioner Pahls (Second Commissioner McKeown) the Title VI Plan was adopted.

Ayes: Chairman Bell, Vice Chair Benetti, Commissioner Brainard, Commissioner McKeown, and Commissioner Pahls.

Motion:

Upon a motion by Commissioner Pahls (Second Commissioner McKeown) the Board voted to reject the proposals received for the combined elevator and escalator maintenance RFP, and to direct staff to prepare and issue two separate Requests for Proposals (RFPs): one for elevator maintenance and another for escalator maintenance.

Ayes: Chairman Bell, Vice Chair Benetti, Commissioner Brainard, Commissioner McKeown, and Commissioner Pahls.

PUBLIC COMMENTS

Marie Simonds of Bandon Dunes detailed accomplishments of the resort in 2024, as well as projections for 2025. Like it was for the Airport, 2024 was a record year for Bandon Dunes. The year also saw the awarding of \$2.4M in local grant funds and a half million dollars in scholarships awarded. During the summer of 2025, the resort is excited to host a USGA tournament, and is also expecting to start construction of new lodging that they hope will welcome its first guest in Summer of 2026.

COMMISSIONER COMMENTS

Commissioner Brainard shared that the Park Committee is hopes to have a final draft of the Park Plan to submit to the Board for approval in the near future.

Commissioner McKeown and Commissioner Pahls thanked CCAD staff for their consistent efforts and are pleased to see the current trajectory of the Airport.

Meeting adjourned at 08:30 a.m.