

Coos County Airport District

Regular Board Meeting

March 26, 2026

Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Thursday, March 26, 2026 at 7:30 a.m., in the CCAD Boardroom.

CALL TO ORDER & INTRODUCTION OF GUESTS

Commissioners Present

Jason Bell, Chairman

Joe Benetti, Vice Chair

Andrew Brainard, Commissioner

Absent

Caddy McKeown, Commissioner

Brent Pahls, Commissioner

Counsel Present

Melissa Cribbins

Staff Present

Rodger Craddock, Executive Director; Robert Brittsan, Deputy Director; Stephanie Kilmer, Public Information Officer; Amos Vorster, Office Manager; Rick Skinner, Project Manager

Media and Guests Present

Josh Scarberry; Marie Simonds (Zoom); Wayne Reiter (Zoom)

SECTION 1: CONSENT CALENDAR

Motion:

Upon a motion by Vice Chair Benetti (Second Commissioner Brainard) the Consent Calendar from February 2026 was unanimously approved.

Bell: Aye; Benetti: Aye; Brainard: Aye

SECTION 2: EXECUTIVE DIRECTOR'S REPORT

The Board received an update showing continued growth in passenger activity at OTH. Passenger traffic rose from 33,468 in 2022 to 52,864 in 2025, and early 2026 numbers continue to match the projected 6% annual growth rate. Through February, passenger counts were up 6.3% over last year, with additional increases expected as daily San Francisco service resumes March 29 and daily Denver service begins May 22.

Director Craddock also reviewed ongoing efforts to expand commercial air service. The Airport secured another year of SCASDP funding to support development of a Portland route and other service opportunities. In April, the Executive Director will meet with multiple airlines to discuss Portland service, possible new destinations, and schedule enhancements for existing routes.

Updates were provided on major projects. The Concourse Improvement Project is complete, with a ribbon-cutting ceremony scheduled for April 6 in partnership with the local Chamber. The terminal will soon welcome Coastal Landing Café, operated by the owners of Monkey Business Café, with expanded hours planned for the summer travel season.

The RSA Expansion Project is nearly finished. Major construction is complete, and the ILS is expected to return to service by April 3.

SECTION 3: ACTION ITEMS

Motion:

Vice Chair Benetti (Second Commissioner Brainard) moved that the Board appoint MJ Koreiva, Steve Horne, and Jeff Adkins to serve on the CCAD Budget Committee for three-year terms.

Bell: Aye; Benetti: Aye; Brainard: Aye

Motion:

Commissioner Brainard (Second Vice Chair Benetti) moved that the Board adopt Resolution 2026-03-01 authorizing access to the CCAD's safety deposit box at Columbia Bank.

Bell: Aye; Benetti: Aye; Brainard: Aye

Motion:

Commissioner Brainard (Second Vice Chair Benetti) moved that the Board ratify Change Order 1 to the contract with West Coast Contractors for the amount of a \$125.60 credit, resulting in a revised contract total of \$3,275,645.40.

Bell: Aye; Benetti: Aye; Brainard: Aye

Motion:

Vice Chair Benetti (Second Commissioner Brainard) moved that the Board ratify the Concession Agreement between the Coos County Airport District and Coastal Landing Café by Monkey Business Restaurant for the operation of a food and beverage concession within the airport terminal.

Bell: Aye; Benetti: Aye; Brainard: Aye

PUBLIC COMMENTS

Mr. Scarberry, supervisor for the TSA at Southwest Oregon Regional Airport, spoke on behalf of his staff, sharing their heartfelt thanks to the Board, airport staff, and the community for their support during a challenging time. Scarberry reported that thanks in part to this support, all workers continue to show up for work and maintain a positive morale.

Marie Simonds of the Bandon Dunes Charitable Foundation shared a reminder about the upcoming 58th PGA Professional Championship at Bandon Dunes Golf Resort from April 26-29, and offered to answer any questions about the event.

COMMISSIONER COMMENTS

Commissioner Brainard and Vice Chair Benetti shared their gratitude for the hard work of the local TSA workers and all airport staff. Commissioner Brainard also expressed how excited he was to see the many projects going on at the Airport, including the soon to open Café.

Meeting adjourned to Executive Session at 7:57 a.m.

Public Meeting resumed at 8:24 a.m. and then adjourned.