

Job Description: Maintenance Technician

Position Overview:

The Coos County Airport District (“CCAD”) is seeking qualified candidates to fill a Maintenance Technician position. The CCAD is looking for an individual with demonstrated experience in performing duties associated with facility maintenance, including but not limited to knowledge in any construction trades such as carpentry, plumbing, electrical work, flooring, drywalling, roofing, painting, etc.

The Maintenance Technician is a vital role responsible for the upkeep and functionality of the CCAD’s 619 acres, which encompasses the Southwest Oregon Regional Airport. This role involves routine and emergency maintenance of the airfield, facilities, and CCAD equipment, ensuring compliance with all safety and operational standards.

Key Responsibilities:

- **Facility Maintenance (both airside and landside):**
 - Perform general repairs on the more than twenty (20) CCAD owned buildings, including painting, plumbing, basic carpentry, and structural upkeep.
 - Inspect and repair parking lots, exterior lighting, walkways, and public areas for safety.
 - Address routine maintenance needs for facilities used by CCAD staff, tenants, and the public.
- **Airside Maintenance:**
 - Conduct inspections and repairs of runways, taxiways, and aprons to meet FAA safety and operational standards.
 - Remove debris from airfield areas to maintain safety and ensure compliance with regulations.
 - Maintain perimeter fencing, airfield signage, and lighting systems
 - Address wildlife management and environmental concerns, such as drainage issues and invasive species control.

Secondary Responsibilities:

- **Grounds Maintenance:**
 - Perform landscaping duties, including mowing, trimming, weed control, brush removal, and general upkeep of CCAD property.
 - Ensure the maintenance of open spaces, undeveloped property, and leased areas outside the secured perimeter.
 - Conduct seasonal maintenance, including ice removal, storm debris cleanup, and erosion control efforts.
- **Equipment Maintenance and Operation:**
 - Operate and maintain heavy and light equipment, such as mowers, tractors, chainsaws, and utility vehicles.

- Conduct basic equipment inspections, troubleshooting, and servicing to ensure all tools and machinery are in safe working order.
- **Safety and Emergency Support:**
 - Adhere to all FAA, OSHA, and local safety regulations during maintenance tasks.
 - Respond to emergency situations, including severe weather, operational disruptions, and other CCAD incidents.
 - Participate in drills, training, and safety briefings to remain prepared for emergency scenarios.
- **Team Collaboration and Reporting:**
 - Work closely with CCAD management, tenants, and contractors to address maintenance needs effectively.
 - Maintain accurate work orders of maintenance tasks, inspections, and completed repairs.
 - Assist in CCAD events, special projects, and operational improvements as required.

Qualifications:

- High school diploma or equivalent (GED) and one year experience in a similar position or a combination of education, training and/or experience which would provide the required knowledge, skills and abilities necessary to perform the duties of the position.
- Experience with any of the construction trades such as carpentry, plumbing, electrical work, flooring, drywalling, roofing, painting, etc.
- Basic knowledge of facility maintenance, landscaping, mechanical repair, etc.
- Familiarity with tools and equipment used in maintenance, landscaping, and repair work.
- Ability to work in various weather conditions and perform physically demanding tasks, including lifting, bending, and standing for extended periods.
- Strong communication skills and ability to work collaboratively in a team environment.
- Valid driver's license

Work Environment:

This position involves indoor and outdoor work across 619 acres of airport property. Tasks may require working in adverse weather conditions, evenings, weekends, and holidays, depending on operational needs.

Compensation and Benefits:

Competitive hourly wage with benefits, including health insurance, retirement plans, paid time off, and ongoing training and development opportunities.

Equal Opportunity Employer:

The Coos County Airport District is committed to fostering a diverse and inclusive workplace. All qualified individuals are encouraged to apply.