

# AIRPORT PARK STEERING COMMITTEE

## MEETING MINUTES

Thursday, March 13, 2025

Minutes of the monthly meeting of the Airport Park Steering Committee, held on Thursday, March 13, 2025 at 12:00 p.m., in the Coos County Airport District Boardroom.

**CALL TO ORDER:** Chair Samantha Oswald called the meeting to order.

### **COMMITTEE MEMBERS PRESENT:**

Vice-Chair, Andrew Brainard;  
Rick Skinner;  
Tim Huntley;

Ariann Lyons;  
Steve Schneiderman;  
Chair, Samantha Oswald

### **Committee Members Not In Attendance:**

Mike Collins, Mike Gaudette

Guests in attendance: Stephanie Kilmer, CCAD PIO and Secretary, Jim Behrands

### **Section I. Review of Minutes of the January 9, 2025 Park Steering Committee Meeting:**

Upon a motion by Mr. Skinner and a Second by Mr. Brainard, minutes were approved unanimously

### **Section II. Committee Items:**

#### **Airport Update:**

Mr. Skinner reported about the work with the BLM that will be done to remove trees in the Park. The BLM will use the work as chainsaw training. In all, 28 trees will be removed or limbed in the park-many near the baseball fields and 15 will be removed or limbed on the park trail areas.

The district will be working on playground maintenance and garbage removal. OBAB also removed invasive Scotch and French Broom in the central area of the park. Next will be the removal of tires.

Mr. Huntley reported the Youth Baseball Program has been working on the fields, raking and other things to prepare for practice. Teams are beginning practice and drafts are taking place. Depending on rain schedules, maintenance will include raking and other work. There has been no reported vandalism in the Baseball areas of the park since the last meeting. As a side note, the NB program has absorbed the softball program that will be playing on the Rookie field

Tournament dates are June 27-29, 2025.

#### **Rotary Update:**

Pre-draft of the Park Master plan has been released from the consultant. The Rotary Committee has requested Safety Code Verification. The Draft includes barrier fencing around the play areas and parking lots.

Rotary is now selling commemorative bricks in 2 sizes. They will be used around pathways, but will not be used in the main pathway through the park. Already, 14 bricks have been sold.

The club is now completing a photo investor deck. Historical data and language included will be directed toward grants.

The next phase including identifying construction phases:  
Phase 1 – infrastructure including water and electricity, baseball fields, rough-in exchanges.

Project Cost with consideration of in-kind contributions and grants: \$11 Million.

Forecasting of materials and supplies is being completed. This will be included in the investor decks.

### **Action Items**

Park Master Plan Recommendation:

Mr. Schneiderman made a motion to forward a recommendation from the steering committee to the Coos County Airport District Board for **approval of the Park Master Plan**. The motion was seconded by Mr. Skinner. **Motion Passed Unanimously**. The matter will now be forwarded to the CCAD Board of Commissioners for its consideration at the next regularly scheduled meeting.

### **Section III. Committee Comments and Discussion:**

There were no additional comments from the committee.

### **Section IV. Other Business:**

There was none

### **Section V: Public Comments**

There was one comment from Mr. Behrands to be noisy in promoting the fundraising effort and the investor deck. He asked for the Meeting Date, which was provided (March 27, 2025). He would also like the Zoom link.

**Meeting was adjourned at 12:17 p.m.**