

AIRPORT PARK STEERING COMMITTEE

MEETING MINUTES

Thursday, January 9, 2025

Minutes of the monthly meeting of the Airport Park Steering Committee, held on Thursday, January 9, 2025 at 12:07 p.m., in the Coos County Airport District Boardroom.

CALL TO ORDER: Vice Chair Andrew Brainard called the meeting to order.

COMMITTEE MEMBERS PRESENT:

Andrew Brainard;
Rick Skinner;
Tim Huntley;

Ariann Lyons;
Steve Schneiderman;
Mike Collins;

Committee Members Not In Attendance:

Chair Samantha Oswald, Committee member Tim Huntley. (Excused)

Also in attendance: Stephanie Kilmer, CCAD PIO and Secretary

Section I. Review of Minutes of the November 14, 2024 Park Steering Committee Meeting:

Upon a motion by Mr. Schneiderman and a Second by Mr. Collins minutes were approved unanimously

Section II. Committee Items:

Airport Update:

Mr. Skinner reported about the risk assessment that was recently completed. Playground equipment will need to be removed and some other playground work will need to be completed. He provided a handout to accompany his report. Some of the reasons for the changes include fall heights or things that can become hazards.

The district will be removing the old metal climber, wooden climber, and climbing tires. They will be bringing in sand to fill in some areas of the playground including the new climber. The nylon baskets will need to be removed altogether or be replaced. Weeds in the sand will also need to be removed to reduce the hardness of the sand.

Mr. Skinner also encouraged Rotary to look at the checklist and send that to their consultant so placement and materials can be considered with the new design.

Mr. Collins offered to donate his equipment to move sand and remove structures when it is time.

Rotary Update:

The Rotary update was moved to the action item portion of the agenda.

Action Items

Ms. Lyons reported on the latest community meeting and the presentation by the consultant of the final draft that was held in December. She indicated that the consultant, Groundworkshop, is making some final adjustments to the plan; specifically to the Teen/Adult Zone. It will then be ready for the presentation to the Rotary club members and board of directors.

Ms. Lyons continued that the plan presented is a mixture of all concepts that were provided by citizens in attendance of the meetings. Some of the items presented that the consultant took into consideration were wind barriers and site concerns. Also community concerns were visibility, to name a few.

By having different components, creates opportunities for more funding streams and sponsorships. The overall design was created because they listened and engaged the community. Site lines and ADA were factored into the plan from the beginning.

The committee did not take any action to accept the concept since it is still in progress. Once completed, it will go to the Rotary Board for approval and will then come to the Park Steering Committee. The CCAD Board will receive a presentation from Groundworkshop in March at the regularly scheduled meeting.

Mr. Skinner did express concerns that there be some oversight to take into consideration problematic risks that are outlined in the checklist as well as looking at the handbooks that were provided by the District's insurer. Ms. Lyons also addressed drainage, water quality sourcing, and layered sub-straight. She also indicated that the Rotary Steering Committee will be meeting with the consultants the following week.

Section III. Committee Comments and Discussion:

There were no additional comments from the committee.

Section IV. Other Business:

There was none

Section V: Public Comments

There was none

While there was discussion about canceling the February meeting, the committee kept the meeting in case there was new developments. That meeting will be held on February 13, 2025 at noon. The meeting was then adjourned by Vice Chair Brainard.

Meeting was adjourned at 12:41 p.m.