

COOS COUNTY AIRPORT DISTRICT
REGULAR BOARD MEETING
Thursday, December 28, 2023.

Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Thursday, December 28, 2023 at 7:30 a.m., in the District Boardroom.

CALL TO ORDER: Chair Bell called the meeting to order.

COMMISSIONERS PRESENT:

Jason Bell, Chair;
Joe Benetti, Vice-Chair;
Caddy McKeown, Commissioner;
Andrew Brainard, Commissioner (Zoom).

ABSENT: Brent Pahls, Commissioner.

COUNSEL PRESENT: Melissa Cribbins.

STAFF PRESENT: Rodger Craddock, Executive Director; Robert Brittsan, Deputy Director; Crystal Lyon, Finance Manager; Amos Vorster, Office Manager; Stephanie Kilmer, Public Information Officer.

MEDIA AND GUESTS PRESENT: Nancy Layne, Globe Travel; Jason Traylor, Coos Aviation.

Section I. Review of Minutes: November 16, 2023 Regular Board Meeting:

Upon a motion by Commissioner Benetti (Second Commissioner McKeown), the minutes of the November 16, 2023 Regular Board Meeting were unanimously approved.

Section II. Review of Invoices:

The Board reviewed new invoices through December 27, 2023 in the total amount of \$298,911.37.

Upon a motion by Commissioner McKeown (Second Commissioner Benetti), the invoices through December 27, 2023 in the amount of \$298,911.37 were unanimously approved.

Section III. Action Items Requests:

Legal Counsel confirmed that action items had been reviewed.

Upon a motion by Commissioner Brainard (second Commissioner McKeown) Resolution 2023-12-01 Amending CCAD Policy 6: "Public Contracts" was unanimously adopted.

Upon a motion by Commissioner McKeown (second Commissioner Benetti) Ardurra Work Order 23-02: Reconstruct Apron was unanimously approved.

Section IV. Commissioner Comments:

Commissioners thanked staff for their work throughout the year and offered well wishes for the coming new year. Interest in adding additional air service, particularly a North-bound flight, was expressed.

Meeting adjourned to Executive Session at 7:42 a.m.

Additional Action Taken After the Executive Session:

Upon a motion by Commissioner Benetti (second Commissioner McKeown) Authorization for the Executive Director to Sign a Settlement Agreement with Mead & Hunt, Pursuant to Review by CCAD Legal Counsel, was unanimously approved.

Meeting adjourned at 7:55 a.m.