

Coos County Airport District

Regular Board Meeting

Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Wednesday, June 17, 2026 at 7:30 a.m., in the CCAD Boardroom.

CALL TO ORDER & INTRODUCTION OF GUESTS

Commissioners Present

Jason Bell, Chairman

Joe Benetti, Vice Chair

Andrew Brainard, Commissioner

Caddy McKeown, Commissioner (Zoom)

Brent Pahls, Commissioner (Zoom – for a portion of the meeting)

Counsel Present

Melissa Cribbins

Staff Present

Rodger Craddock, Executive Director; Robert Brittsan, Deputy Director; Bob Hood, Operations Manager; Stephanie Kilmer, Public Information Officer; Amos Vorster, Office Manager; Rick Skinner, Project Manager; Operations and Maintenance Staff

Media and Guests Present

John Meynink, Ron Stillmaker, Jason Traylor, Neal McKown, Numerous US Coast Guard Personnel

SECTION 1: CONSENT CALENDAR

Motion:

Upon a motion by Vice Chair Benetti (Second Commissioner Brainard) the Consent Calendar Items from May 2026 were unanimously approved.

Bell: Aye; Benetti: Aye; Brainard: Aye; McKeown: Aye

SECTION 2: PRESENTATION:

The Board recognized the retirement of longtime airport employee Bob Hood and thanked him for his 33 years of dedicated service to the airport and community. Remarks highlighted Mr. Hood's career beginning in airport maintenance, his transition into airport operations, and his leadership in developing and managing the airport's Aircraft Rescue and Firefighting (ARFF) program, ultimately serving as Fire Chief and Airport Operations Manager. Speakers noted his significant contributions to airport infrastructure improvements, operational safety, FAA Part 139 compliance, emergency response capabilities, and numerous major airport projects and transitions.

Mr. Hood was commended for his leadership, professionalism, institutional knowledge, and commitment to mentoring staff throughout his career. Speakers also recognized his service with regional rescue efforts and his longstanding dedication to public safety. The Board presented Mr. Hood with a plaque in recognition of his service and expressed appreciation for the lasting impact he has had on the airport, its employees, and the community.

Mr. Hood thanked the Board, staff, and community members for their support and reflected on the relationships and experiences gained during his career. Former colleagues and airport representatives offered additional comments recognizing his extraordinary career, steady leadership through decades of change, and lasting contributions to the airport. It was noted that Mr. Hood will continue to assist the airport in a part-time support role, helping provide operational assistance and continuity of institutional knowledge.

SECTION 3: EXECUTIVE DIRECTOR'S REPORT

Executive Director Craddock reported that commercial passenger traffic remains strong, with nearly 13,500 passengers served during the first five months of 2026. While San Francisco passenger numbers were slightly below the same period in 2025, Denver service showed continued growth, with year-to-date passenger traffic increasing approximately 20 percent.

Mr. Craddock reviewed the recently released U.S. Airport Ranking Report, noting that Southwest Oregon Regional Airport ranked favorably within the Northwest region and experienced passenger growth of 29.5 percent during 2025, significantly exceeding regional and national averages. He also reported that average airfare decreased slightly while available seat capacity increased substantially.

Mr. Craddock informed the Board of a proposed federal budget provision that could require airports currently utilizing Transportation Security Administration (TSA) screening personnel to transition to contract screening services. He noted that the proposal remains under congressional review and that the long-term financial and operational impacts to small regional airports remain uncertain.

The Board received updates on several airport projects and initiatives, including the recent ribbon-cutting ceremony for the new cargo facility, ongoing Scotch broom removal efforts funded through a City of North Bend fire mitigation grant, acquisition of a replacement fire engine at minimal cost to the District, and continued progress on the Airport Master Plan Update. Multiple planning chapters and environmental review work have been completed, with additional sections currently under review.

Mr. Craddock recognized Rick Skinner of Superior Construction Consulting Services for nine years of service as the Airport's owner's representative and project manager. He highlighted Mr. Skinner's contributions to numerous airport development projects and thanked him for his dedication to protecting the District's interests and ensuring project quality and cost control.

Mr. Craddock also requested Board concurrence to allow the local Salvation Army to temporarily store its emergency response vehicle in an unused bay of the cargo facility at no cost until alternative accommodations become available. The Board expressed support for the proposal, and staff was directed to move forward with an agreement prepared by legal counsel.

Finally, Mr. Craddock provided an update on efforts to attract a hotel developer for airport property. While a market feasibility study indicates demand for a hotel, no developer has yet been identified. Staff will continue pursuing development opportunities as market conditions allow.

SECTION 4: ACTION ITEMS

Motion:

Commissioner Brainard (Second Vice Chair Benetti) moved to accept the Coos County Airport District Fiscal Year 2024-2025 Independent Audit as presented.

Bell: Aye; Benetti: Aye; Brainard: Aye; McKeown: Aye; Pahls: Aye

Motion:

Following the Supplemental Budget Hearing, Vice Chair Benetti (Second Commissioner Brainard) moved to adopt Resolution 2026-06-01 approving a supplemental budget for Fiscal Year 2025-2026, recognizing additional resources within the BLM Fund, authorizing the associated transfer to the General Fund, and making the necessary appropriations as set forth in the resolution.

Bell: Aye; Benetti: Aye; Brainard: Aye; McKeown: Aye; Pahls: Aye

Motion:

Following the Budget Hearing, Commissioner Brainard (Second Vice Chair Benetti) moved to adopt Resolution 2026-06-02, adopting the Coos County Airport District Fiscal Year 2026-2027 Budget of \$14,491,732, making appropriations, and certifying the District's permanent tax rate of \$0.24 per \$1,000 of assessed value for General Government purposes.

Bell: Aye; Benetti: Aye; Brainard: Aye; McKeown: Aye; Pahls: Aye

Motion:

Vice Chair Benetti (Second Commissioner Brainard) moved to approve Amendment 1 to Ardurra Work Order 25-02 in the amount of \$25,540 and to authorize the Executive Director to execute the amendment on behalf of the District.

Bell: Aye; Benetti: Aye; Brainard: Aye; McKeown: Aye

Motion:

Vice Chair Benetti (Second Commissioner Brainard) moved to accept the Scope of Environmental Services for the Terminal Apron Expansion Project and Archaeological Study submitted by Ardurra, authorize the Executive Director to execute the necessary documents and approve the expenditures not to exceed \$48,500, and further authorize the Executive Director to approve minor scope modifications necessary to satisfy FAA environmental review requirements, provided such modifications do not materially increase the cost of the project without further Board approval.

Bell: Aye; Benetti: Aye; Brainard: Aye; McKeown: Aye

Motion:

Commissioner Brainard (Second Vice Chair Benetti) moved to authorize the Executive Director to negotiate and execute an agreement with Accelerate Strategies for federal government relations and

lobbying services and authorize the Executive Director to take all actions necessary to implement the agreement.

Bell: Aye; Benetti: Aye; Brainard: Aye; McKeown: Aye

PUBLIC COMMENT:

Mr. Meynink congratulated Bob on his retirement and thank the Board for the work being done to address the Scotch Broom growing around the airport. He also asked the Board to consider if it was a good idea for the airport to be competing with other businesses in the area by having a hotel built.

COMMISSIONER COMMENTS

Commissioner McKeown expressed her regret over not being in person to personally congratulate Bob on his retirement and the thank him and Mr. Skinner for their efforts on behalf of the airport.

Commissioner Brainard also shared his thanks to staff and expressed his approval of the ongoing efforts to maintain the airport.

Meeting adjourned at 8:22 a.m.