

AIRPORT PARK STEERING COMMITTEE

MEETING MINUTES

Thursday, September 11, 2025

Minutes of the monthly meeting of the Airport Park Steering Committee, held on Thursday, September 11, 2025 at 12:00 p.m., in the Coos County Airport District Boardroom.

CALL TO ORDER: Chair Samantha Oswald called the meeting to order at 12:01 pm

COMMITTEE MEMBERS PRESENT:

Vice-Chair, Andrew Brainard;
Rick Skinner;
Tim Huntley;

Ariann Lyons;
Steve Schneiderman;
Chair, Samantha Oswald

Committee Members Not in Attendance:

Mike Collins, Mike Gaudette

Guests in attendance: Stephanie Kilmer, CCAD PIO

Section I. Review of Minutes of the March 13, 2025 Park Steering Committee Meeting:

Upon a motion by Mr. Schneiderman and a Second by Mr. Brainard, minutes were approved unanimously

Section II. Committee Items:

Airport Update:

Mr. Skinner reported there were not really any updates. However, VC Brainard asked about vandalism. Mr. Huntley reported that vandalism had been minor and included some graffiti. Fences and fields worked well through the season. Mr. Skinner also reported that maintenance crews had done most of the tree removal in the park. The BLM training on tree removal did not happen, but some of the trees needed to be removed for safety and other that were encroaching on the sidewalks were also removed.

Rotary Update:

Chair Oswald reported the Rotary club is prepping major announcements and upcoming events to raise funds for the park. There are several meetings planned to make announcements to keep the park project front and center in the community. The fundraising committee has been active in planning for grant submissions. The club is also working on announcements in traditional media (print, radio, and TV).

Rotary is working on presentations to schools and meetings.

Rotary is continuing its selling of commemorative bricks in 2 sizes. They will be used around pathways. The club already has pledges for \$20,000 in brick sales. They are also working on securing a person to write grants. They are also planning 1 on 1 appointments with civil engineers to get cost estimates on the first phase that will include underground infrastructure and the baseball field. They are hoping to implement a plan October 7th.

Approximately \$50,000 has been donated. Flyers are being developed. And, the search for mega grants is underway.

The club is looking to have a groundbreaking in July 2026. The first work will be clearing the perimeter and working on the elevations to be determined by the civil engineering firm. Additional work will include building the coliseum berm, grading work, and solidify planning and fundraising.

In addition, they will be seeing a quote. Chair Oswald and committee-members Skinner and Huntley will assist with the development of an RFP. Tim will set up meetings to get information for the RFP.

Action Items

No Action Items

Section III. Committee Comments and Discussion:

There were no additional comments from the committee.

Section IV. Other Business:

There was none

Section V: Public Comments

There were no public comments.

Next Meeting is October 9, 2025 at noon.

Meeting was adjourned at 12:24 p.m.